

# AUCTION DONATION FORM



A donation of a product, service or gift certificate to Saint Clement Anchor Ball's Live and Silent Auction benefits the programs and ministries of Saint Clement School and Parish, located at Orchard & Deming in Lincoln Park.

Option A: Name of Business Donating Item(s)

Contact Name at Business:

Option B: Name of Individual Donating Item(s)

Street Address

City, State, Zip

E-mail

Telephone

List Donations as Anonymous? Yes  No

**Description of Item(s):** Please include any descriptive details, instructions or special restrictions.  
(Gift Certificates will expire one year from the date of Anchor Ball, **March 3, 2018**, unless otherwise specified.)

**Estimated Value:** \$ \_\_\_\_\_

**Gift Certificates:**  Attached  Please create one for me

**Items:**  Delivered  Delivery Pending

Please keep a copy of this donation form for your records and to serve as your tax receipt.

## Business Listing:

By making a donation valued at \$250 or more, I qualify for a complimentary business listing.

I would like to place a reduced-rate business listing for \$50; my donation is valued between \$150 and \$249.

## I would like my business listing to read as follows:

Business Name

Telephone

Fax

Street Address

City, State, Zip

E-mail

Company Contact (Name/Title)

**Check the applicable box(es):**  Parishioner  School Parent  School Alumni

**Please make all checks payable to Saint Clement Church.** Saint Clement Church is a non-profit organization; donations are tax deductible to the extent provided by law. *Thank you for your donation!*

Donor Signature

Date

**All donations are due no later than JANUARY 15, 2018.**

Please include any available display/promotional materials. Note: Items will NOT be returned, unless arrangements have been made.

Please drop off or mail to: Saint Clement Anchor Ball Auction Committee, 642 W. Deming, Chicago, IL 60614

Questions, please contact Heather Kracik at hkracik@clement.org or call 773.281.0371 x 111.

**Saint Clement Church is a 501(c)(3) organization as part of the Catholic Bishop of Chicago, a corporate sole.**

For Office Use Only:

Solicited by: \_\_\_\_\_

Category: \_\_\_\_\_

Date Rec'd: \_\_\_\_\_