



Religious Education Program 2016-2017

Contact Information:

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Welcome to a new year! St. Clement offers spiritual formation for children, opening up hearts and minds to the wonder of God and our Catholic faith. Join us!

Sunday Morning Religious Education

Grades: PreK (4 years) thru Grade 8

Meets as follows

Sunday from 10:40a.m. to 11:45a.m. in St. Clement School. Additional community building experiences, prayer and Mass opportunities will be held on weeknights throughout the year—please reference calendar in the fall.

Important Dates:

Sunday, September 11, 2016— Blessing of Catechists at 9:30 Mass—Open House in School following 9:30 Mass.
Sunday, September 18, 2016—Religious Education Classes Begin.

Sacramental Guidelines:

- **A copy of Baptismal record is needed for reception of a sacrament.**
Please submit a copy with this Registration form.
- Parents help determine readiness for sacraments. A meeting will be held each fall to assist parents with this process. 7 is the minimum age for First Eucharist and Reconciliation. At St. Clement it is customary for children to receive First Communion in 2nd Grade, and First Reconciliation in 3rd Grade. We recommend that each child prepare for only one sacrament each school year.
- Confirmation: At St. Clement it is customary for children to receive Confirmation in 8th Grade. Preparation begins in 7th Grade.
- The child's family must be registered members of St. Clement in order to prepare for the celebration of sacraments at St. Clement.
- Children from other parishes may join St. Clement sacramental preparation process and celebrate the sacrament at their home parish with a written agreement between the parents, the home parish Director of Religious Education, and our Director of Catechesis, Rachel Espinoza.



Saint Clement Religious Education, Year _____

Registration Form Due September 1

PLEASE PRINT

Mother's Name

Last name/First name	Occupation	Religion	Primary Phone
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Address

Street	City	State/Zip Code	Wk. Phone
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Father's Name

Last name/First Name	Occupation	Religion	Primary Phone
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Address

(If different from above)

Street	City	State/Zip Code	Wk. Phone
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Primary E-Mail Address

Emergency Contact and Phone # & Relationship to Child:

With whom does your child(ren) reside?

Father ____ Mother ____ Both ____ Other ____ (please explain)

Please list any information we should know which will help us serve your child as best we can (i.e. learning disabilities, medications, allergies, etc.)

Our family is registered in the parish. Yes ____ No ____ If not which parish

Saint Clement Religious Education Registration 2016-2017

<u>Student's Name</u> <u>School</u>	<u>Grade</u>	<u>Birth Date</u>	<u>Sacraments</u> <u>Received</u>	<u>Sacrament Prep</u> <u>Which Sacrament</u> <u>is your child</u> <u>preparing for this</u> <u>year?</u>	<u>Rel Ed.</u> <u>Fee</u> <u>See Tuition</u> <u>Schedule</u> <u>Below</u>	<u>Additional</u> <u>Sacramental</u> <u>prep fees</u>	<u>Total</u>
<i>Example:</i> Sue Smith Life Prep School	2	1/21/05	Baptism— <input checked="" type="radio"/> Y/ <input type="radio"/> N Eucharist— <input type="radio"/> Y/ <input checked="" type="radio"/> N Reconciliation— <input type="radio"/> Y/ <input checked="" type="radio"/> N				
			Baptism— <input type="radio"/> Y/ <input type="radio"/> N Eucharist— <input type="radio"/> Y/ <input type="radio"/> N Reconciliation— <input type="radio"/> Y/ <input type="radio"/> N				
			Baptism— <input type="radio"/> Y/ <input type="radio"/> N Eucharist— <input type="radio"/> Y/ <input type="radio"/> N Reconciliation— <input type="radio"/> Y/ <input type="radio"/> N				
			Baptism— <input type="radio"/> Y/ <input type="radio"/> N Eucharist— <input type="radio"/> Y/ <input type="radio"/> N Reconciliation— <input type="radio"/> Y/ <input type="radio"/> N				
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			Baptism— <input type="radio"/> Y/ <input type="radio"/> N Eucharist— <input type="radio"/> Y/ <input type="radio"/> N Reconciliation— <input type="radio"/> Y/ <input type="radio"/> N				

<p>Tuition Schedule:</p> <p>1 child = \$335.00 2 children = \$435.00 3 or more children = \$535.00</p> <p>Other Fees: Non-Parishioner, add \$100.00. Late Registration (after September 1) add \$50.00. *Please submit a copy of your child's Baptismal Certificate if receiving a sacrament this year.</p>	<p>Sacrament Preparation Fees:</p> <p>First Communion = \$45.00 (Grade 2) First Reconciliation = \$30.00 (Grade 3) Confirmation = \$125.00 (Grade 8)</p>
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Total Due \$ _____

**Please Note: Religious Education fees are in addition to your family stewardship contribution.
 Make all checks payable to St. Clement Church**

- I would like information on a Payment Plan. I would like information on financial aid.
 I would like to donate \$ _____ to help a family in need meet the cost of Religious Ed fees.

OFFICE USE ONLY

Date: _____
 Check No. _____
 Pmt. Rec'd: _____
 Balance Due: _____
 Or Paid in Full _____
 Other _____

Saint Clement Religious Education Registration

Authorizations: _____ **Family Name(s)**

Emergency Information

In the event that the undersigned, or authorized physician cannot be reached, and in the judgement of the Director of Religious Education, Pastor, appropriate staff member, or other responsible person accompanying the group, there is a necessity for immediate examination and/or treatment of my child, I hereby authorize any of the aforesaid personnel to obtain for my child such medical services as are deemed necessary. I understand that any financial expense incurred is the responsibility of my family.

Physician's Name _____ Phone _____

Hospital Name _____ Phone _____

Dentist's Name _____ Phone _____

Parent/Guardian Signature _____ Date _____

Authorization to Use Photographs

I authorize Saint Clement School and Church to take and use photographs, video, audio, or other digital recordings of my child (ren) for public relations purposes, including but not limited to use on the school's website, the church's website, bulletin, brochures or other publications produced by or for the school and church. I understand that, in use of such materials, my child (ren)'s name(s) will not be disclosed.

Signature of parent or guardian _____ Date _____

OR

If you object to the use of photography of your child please sign below:

Signature of parent or guardian _____ Date _____

Saint Clement Religious Education Registration

Religious Education Dismissal: _____ **Family Name(s)**

It is extremely important that we know your child has been dismissed from class to you or sent safely out of the building to meet you or walk home on their own. So that we may achieve this we need your cooperation. Please decide if you want your child to be dismissed un-supervised or supervised.

Un-Supervised: These children will leave the school building at 11:43 to meet their parents outside or walk home on their own. There will be adult supervision outside when these children are dismissed.

Supervised: These children will be walked out of the school building at 11:45 with their catechist and stand in line with their class until a parent collects them from their teacher. The classes will always stand in the same location waiting for parent to arrive.

We are requesting that parents remain in or immediately outside of their cars when coming to pick up their children. This is to avoid any safety issues that may occur. Please be aware of the presence of children in between cars, etc.

We have one form per family but you can request different ways of dismissal for each child in your family.

Religious Education Dismissal Procedure Request Form

1st child: _____ Grade Level ____ Un-supervised _____ Supervised _____

2nd child: _____ Grade Level ____ Un-supervised _____ Supervised _____

3rd child: _____ Grade Level ____ Un-supervised _____ Supervised _____

4st child: _____ Grade Level ____ Un-supervised _____ Supervised _____

Saint Clement Religious Education Registration

Parent Volunteer Form:

A felt sense of community is built through shared experiences and intentional participation.

We expect all families to help build up our community by becoming involved with the faith formation of our children.

Religious Education is made possible by committed parents and volunteers. We ask all parents to offer your time and talent to this ministry by choosing and making a commitment to at least one area listed below:

Please write in parent name:

Catechist

Prepares weekly lessons for children at a certain grade level. Most catechists team-teach with another adult. Includes 2 training classes (retreat formation) and 4 meetings per year.

Room Parent

Communicate with other parents in child's classroom to coordinate volunteers needed for events. - 2 needed for each classroom. 1 meeting per year.

Substitute Teacher (serve as a sub on an as needed basis)

Faith in the Next Generation

Participate in monthly meetings with other parishioners to help shape the leadership of the Children and Family Catechesis Program) - meetings 1/month

Sunday Hospitality Team

Provide hospitality for parents in the lunch room (make coffee, set up, and cleanup on a rotating basis)- 1/month or less

Special Talent: Leading Music, Sewing, Sign making, Art Instruction, or other.....

Please Describe: _____

Virtus Training and Background checks are required for all parent volunteers—Training dates for this process will be available in the Fall.