



Religious Education Program 2017-2018

Contact Information:

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Welcome to a new year! St. Clement offers spiritual formation for children, opening up hearts and minds to the wonder of God and our Catholic faith. Join us!

Sunday Morning Religious Education

Grades: PreK (4 years) thru Grade 8

Meets as follows

Sunday from 10:40a.m. to 11:45a.m. in St. Clement School. Additional community building experiences, prayer and Mass opportunities will be held on weeknights throughout the year—please reference calendar in the fall.

Important Dates:

Sunday, September 17, 2017— Blessing of Catechists at 9:30 Mass—Open House in School following 9:30 Mass.
Sunday, September 24, 2017—Religious Education Classes Begin.

Sacramental Guidelines:

- A copy of your child's Baptismal record is needed for reception of a sacrament. Please submit a copy with this form.
- Parents help determine readiness for sacraments. A meeting will be held each Fall to assist parents with this process.
- At St. Clement it is customary for children to receive First Communion in 2nd Grade, and First Reconciliation in 3rd Grade. Students who wish to celebrate First Eucharist in 2nd Grade should normally be enrolled beginning in the Fall of 1st Grade. (Archdiocesan guidelines require two years of prep for each Sacrament).
- Confirmation: Confirmation Preparation is now a two-year process. At St. Clement it is customary for children to receive Confirmation in 8th Grade. Preparation begins in 7th Grade. Students who register for 8th Grade but who have not attended formation classes in 7th will be required to complete two years of preparation for Confirmation.
- Children from other parishes may join St. Clement sacramental preparation process and celebrate the sacrament at either their home parish or Saint Clement with agreement between the parents, the home parish Director of Religious Education, and our Director of Catechesis, Rachel Espinoza.



Saint Clement Religious Education, Year 2017-2018

Registration Form Due September 1

PLEASE PRINT CLEARLY

Family Last Name: _____

Home Phone: _____

Parent 1's Name: _____

Parent 1's Cell: _____

Can we send program related text msgs to this #? Yes No

Parent 1's Address: _____
Street Apt #

Parent 1's Email: _____
Can we send program related emails? Yes No

City State Zip

Parent 1's Work #: _____

Parent 2's Name: _____

Parent 2's Cell: _____

Can we send program related text msgs to this #? Yes No

Parent 2's Address: _____
Street Apt #

Parent 2's Email: _____
Can we send program related emails? Yes No

City State Zip

Parent 2's Work #: _____

With whom does your child(ren) reside? Parent 1 _____ Parent 2 _____ Both _____ Other _____ (please explain)

Student Address if Different: _____
Street Apt # City State Zip

Non-Parent Emergency Contact: _____

Relationship to Child: _____

Emergency Phone: _____



Our family is registered in the parish. Yes No
 Please send me information about Registering!
 I am registered at _____ Parish.



IMPORTANT REGISTRATION UPDATES

Saint Clement Religious Education Registration 2017-2018

We're making some changes to the way you register for classes! These changes are being made to reflect Archdiocesan guidelines for Sacramental Preparation, which require at least 2 years of preparation for all sacraments: 1st Communion, 1st Reconciliation, & Confirmation. The two year requirement is meant to help ensure each child has time to learn the basics of faith and to establish a real friendship with Jesus before preparing for reception of the Sacraments, rather than relying on custom/age as the basis for reception of a sacrament. When registering your child(ren) for Religious Education classes on the next page, please indicate which class they are registering using the codes below.

Class	Class Code	Description (Who can register for this class?)
PreK	PreK/K	Students who are registered for PreK or Kindergarten in their Elementary Schools.
Communion I	Com. I	1st Graders AND 2nd Graders (for whom this is their first year of Religious formation.)
Communion II	Com. II	2nd Graders AND 3rd Graders who have completed Communion I last year (1st Grade)
Reconciliation I	Rec. I	3rd Graders AND 4th Graders who have completed Communion II last year (2nd Grade)
4th Grade	4th	4th Graders who have completed Rec. I
5th Grade	5th	5th Graders
6th Grade	6th	6th Graders
Confirmation I	Conf. I	7th Graders AND 8th Graders who have not yet completed Confirmation I.
Confirmation II	Conf. II	8th Graders AND 9th Graders who have not yet completed Confirmation II.

Please Note

First Communion is celebrated in the Spring of Communion II prep (Year 2).

First Reconciliation is celebrated in the Spring of Reconciliation I (Year after Com. I)

Confirmation is celebrated in the Spring of Confirmation II (Year 2).

Examples:

Student A is entering 2nd grade, and was enrolled in Religious Ed last year. ⇒ Should enroll in Com. II & will receive 1st Communion in Spring of 2nd Grade.

Student B is entering 2nd grade, has never been to Religious Ed before. ⇒ Should enroll in Com. I & will receive 1st Communion in Spring of 3rd Grade.

Student C is entering 8th grade, has not been to Religious Ed since 2nd Grade. ⇒ Should enroll in Conf. I & will receive Confirmation in Spring of 9th Grade.

Student D is entering 5th grade (first time being enrolled in Religious Education), and has not yet received 1st Communion / Reconciliation. ⇒ Should enroll in 5th Grade & Speak to Rachel Espinoza about Special Sacrament Prep.

Saint Clement Religious Education Registration 2017-2018

<u>Student's Name</u> <u>School</u>	<u>Birth</u> <u>Date</u>	<u>Class Registration</u> <u>(Use Codes!)</u>	<u>Special Sacrament Prep ?</u> Special Sacrament Preparation (Check which box(es) applies/apply; Leave blank if none apply)	<u>Rel Ed.</u> <u>Fee</u> See Tuition Schedule Below	<u>Additional</u> <u>Sacramental</u> <u>prep fees</u>	<u>Total</u>
<i>Example:</i> Sue Smith Life Prep School	1/21/05	PreK/K Com. I Com. II Rec. I 4th 5th 6th Conf. I Conf. II				
			<input type="checkbox"/> My child is 7 years old or older and has not yet been baptized. <input type="checkbox"/> My child is in 3rd grade or above and has not yet received First Eucharist. <input type="checkbox"/> My child is in 4th grade or above and has not yet celebrated First Reconciliation.			
			<input type="checkbox"/> My child is 7 years old or older and has not yet been baptized. <input type="checkbox"/> My child is in 3rd grade or above and has not yet received First Eucharist. <input type="checkbox"/> My child is in 4th grade or above and has not yet celebrated First Reconciliation.			
			<input type="checkbox"/> My child is 7 years old or older and has not yet been baptized. <input type="checkbox"/> My child is in 3rd grade or above and has not yet received First Eucharist. <input type="checkbox"/> My child is in 4th grade or above and has not yet celebrated First Reconciliation.			
			<input type="checkbox"/> My child is 7 years old or older and has not yet been baptized. <input type="checkbox"/> My child is in 3rd grade or above and has not yet received First Eucharist. <input type="checkbox"/> My child is in 4th grade or above and has not yet celebrated First Reconciliation.			

<p>Tuition Schedule:</p> <p>1 child = \$335.00 2 children = \$435.00 3 or more children = \$535.00</p> <p>Other Fees: Non-Parishioner, add \$100.00. Late Registration (after September 1) add \$50.00. *Please submit a copy of your child's Baptismal Certificate if receiving a sacrament this year.</p>	<p>Sacrament Preparation Fees:</p> <p>Communion II: = \$50.00 (Grade 2) Reconciliation I: = \$45.00 (Grade 3) Confirmation I: = \$75.00 (Grade 7) Confirmation II: = \$100.00 (Grade 8)</p>
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Total Due \$ _____

OFFICE USE ONLY

Date: _____

Check No. _____

Pmt. Rec'd: _____

Balance Due: _____

Or Paid in Full _____

Other _____

Please Note: Religious Education fees are in addition to your family stewardship contribution. Make all checks payable to St. Clement Church

- I would like information on a Payment Plan. I would like information on financial aid.
 I would like to donate \$ _____ to help a family in need meet the cost of Religious Ed fees.

Saint Clement Religious Education Registration

Authorizations: _____ **Family Name(s)**

Emergency Information

In the event that the undersigned, or authorized physician cannot be reached, and in the judgement of the Director of Religious Education, Pastor, appropriate staff member, or other responsible person accompanying the group, there is a necessity for immediate examination and/or treatment of my child, I hereby authorize any of the aforesaid personnel to obtain for my child such medical services as are deemed necessary. I understand that any financial expense incurred is the responsibility of my family.

Physician's Name _____ Phone _____

Hospital Name _____ Phone _____

Dentist's Name _____ Phone _____

Parent/Guardian Signature _____ Date _____

Authorization to Use Photographs

I authorize Saint Clement School and Church to take and use photographs, video, audio, or other digital recordings of my child (ren) for public relations purposes, including but not limited to use on the school's website, the church's website, bulletin, brochures or other publications produced by or for the school and church. I understand that, in use of such materials, my child (ren)'s name(s) will not be disclosed.

Signature of parent or guardian _____ Date _____

OR

If you object to the use of photography of your child please sign below:

Signature of parent or guardian _____ Date _____

Saint Clement Religious Education Registration

Religious Education Dismissal: _____ **Family Name(s)**

It is extremely important that we know your child has been dismissed from class to you or sent safely out of the building to meet you or walk home on their own. So that we may achieve this we need your cooperation. Please decide if you want your child to be dismissed un-supervised or supervised.

Un-Supervised: These children will leave the school building at 11:43 to meet their parents outside or walk home on their own. There will be adult supervision outside when these children are dismissed.

Supervised: These children will be walked out of the school building at 11:45 with their catechist and stand in line with their class until a parent collects them from their teacher. The classes will always stand in the same location waiting for parent to arrive.

We are requesting that parents remain in or immediately outside of their cars when coming to pick up their children. This is to avoid any safety issues that may occur. Please be aware of the presence of children in between cars, etc.

We have one form per family but you can request different ways of dismissal for each child in your family.

Religious Education Dismissal Procedure Request Form

1st child: _____ Grade Level ____ Un-supervised _____ Supervised _____

2nd child: _____ Grade Level ____ Un-supervised _____ Supervised _____

3rd child: _____ Grade Level ____ Un-supervised _____ Supervised _____

4st child: _____ Grade Level ____ Un-supervised _____ Supervised _____

Saint Clement Religious Education Registration

Parent Volunteer Form:

A felt sense of community is built through shared experiences and intentional participation.

We expect all families to help build up our community by becoming involved with the faith formation of our children.

Religious Education is made possible by committed parents and volunteers. We ask all parents to offer your time and talent to this ministry by choosing and making a commitment to at least one area listed below:

Please write in parent name:

Catechist

Prepares weekly lessons for children at a certain grade level. Most catechists team-teach with another adult. Includes 2 training classes and 4 meetings per year.

Room Parent

Communicate with other parents in child's classroom to coordinate volunteers needed for events. - 2 needed for each classroom. 1 meeting per year.

Substitute Teacher (serve as a sub on an as needed basis)

Sunday Hospitality Team

Provide hospitality for parents in the lunch room (make coffee, set up, and cleanup on a rotating basis)- 1/month or less

Special Talent: Leading Music, Sewing, Sign making, Art Instruction, or other.....

Please Describe: _____

Virtus Training and Background checks are required for all parent volunteers—Training dates for this process will be available in the Fall.